



BURNET COUNTY EMERGENCY SERVICES DISTRICT NO. 2  
P.O. Box 249  
Buchanan Dam, Texas 78609-0249

**Minutes (Official) – July 18, 2024**

**1. (AI)<sup>1</sup> Call meeting to order.**

*(AD)<sup>2</sup>At 6:00p.m., July 18, 2024, the Regular Meeting for the Board of Emergency Service Commissioners of Burnet County Emergency Services District No. 2 was called to order by President Sharon Barclay at the Cassie Volunteer Fire Department, 3900 RR 690, Burnet, Texas 78611. Notice of this meeting (Enclosure 1) had been previously posted at the Burnet County Courthouse and the Burnet County website, ([Burnet County burnetcountytexas.org](http://Burnet County burnetcountytexas.org)) in compliance with the provisions of Chapter 551, Texas Government Code.*

**2. (AI) Establish a quorum.**

*(AD) Board member in attendance were:*

*Sharon Barclay  
Jodeen Lee  
William Proffer  
Felicia Sanchez  
Robbie Cheatham*



**3. (AI) Pledge of Allegiance**

*(AD) The quorum having been established, the Pledge of Allegiance to the United States was rendered with appropriate honors.*

**4. (AI) Invocation**

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<sup>1</sup> AI – Agenda Item

<sup>2</sup> AD – Action and/or Discussion by BCESD-2Commissioners

*(AD) Commissioner Barclay offered the Invocation.*

**5. (AI) Welcome guests**

*(AD) Commissioner Barclay welcomed to the meeting:*

*CVFD Chief Derrick Curtis*

*Assistant Chief Chuck Schoenfeld*

*Mrs Laura Schneider, CVFD Treasurer*

*Mrs. Megan Paz ESD2 Administrative Assistant*

**6. (AI) Comments from the Board and Public not scheduled on the agenda may be made. However, no action can be taken on those items and the Board will not debate the comments at this meeting. Comments regarding specific agenda items should occur when the item is called. There is a 2-minute speaking limit.**

*(AD) Commissioner Barclay called for any comments regarding non-agenda items. No items were brought forward for discussion.*

**7. (AI) Accept minutes from the June 20, 2024 Meeting and the June 13, Special Meeting.**

*(AD) Commissioner Barclay called for any changes that need to be made to the Special Meeting Minutes June 13, 2024, and with none needed, the minutes were accepted as presented.*

*Commissioner Barclay called for any changes that need to be made to the Meeting Minutes June 20, 2024 and with none needed, the minutes were accepted as presented.*

**8. (AI) ESD #2 Treasurer Report**

*(AD) Commissioner Sanchez presented the Treasurer's Report of July 2024.*

*Balances-      Checking: \$478,984.94  
                     Savings: \$17,295.80  
                     Texas Class Reserve Investment: \$378,004.42  
                     Texas Class Sales Tax Investment: \$257,658.57*

*Total Assets: \$1,131,943.73*

*Total Income: \$179,972.93*

*Expenses: \$1700.09*

*Net: \$178,272.84*

*YTD Income \$688,174.31*

*Budget \$517,527.67*

*Net Income \$509,416.67*

*Commissioner Barclay called for discussion and or questions regarding the June 2024 Treasurers Report; with no discussion, the Treasurers Report was accepted as presented. (Enclosure 2)*

**9. (AI) Discussion and/or action regarding the disbursement of funds**

*(AD) Commissioner Lee reported that the SAFE-D yearly fee and the PO Box rental fee has been paid. There was a refund from Workers Compensation.*

**10. (AI) Report from the Cassie Volunteer Fire Department.**

**A. Report of VFD (Chief Curtis / Asst. Chief Schoenfeld)**

- 1. Number of calls**
- 2. Training, etc.**
- 3. Other department activity or concerns.**

**B. Cassie VFD Financial Report (L. Schneider)**

**C. Discussion and/or approval of Capital Expenditures for Cassie VFD, if applicable.**

*(AD) A. Chief Curtis gave the report on CVFD activity for the month of June 2024; CVFD responded to 13 calls --- 9 EMS / 4 Fire & Mutual Aid. There were 0 overlapping calls. Average response time 10:53 minutes. In-District calls- 7:23; M-F - 4:22, Out of District - 24:3. The average personnel per call for June is 5.2. (Enclosure 3)*

*B. Mrs. Laura Schneider provided the CVFD Treasurers Report for June 2024. There is a Checking account balance of \$31,823.46. Expenses for June were \$194,191.89 which included expenses for routine operations & training. Net Income YTD \$19,209.65*

*Mrs. Laura Schneider provided the CVFD Account Report for June 2024. There was a balance of \$118,608.42 in checking. Expenses for June were \$818.41. Income for June \$1,079.00. (Enclosure 4)*

**11. (AI) Administrative update of the Sales Tax Program for ESD No. 2. Including update on reports from HdL.**

*(AD) Commissioner Barclay noted that June Sales Tax was \$7,539.00 reflecting a YoY increase of 37.3%. (Enclosure 5)*

**12. (AI) Discussion and/or action to approve Burnet County ESD No. 2 Strategic Plan 2024-2029.**

*(AD) Commissioner Barclay called for discussion and / or questions regarding the Strategic Plan 2024-2029.*

*Commissioner Chief Curtis noted that there weren't any questions from the Fire Department Board. No further questions or comments regarding the Burnet County ESD No. 2 Strategic Plan 2024-2029.*

*Commissioner Barclay called for a motion to approve the Burnet County ESD No. 2 Strategic Plan 2024-2029. Commissioner Proffer made the motion to approve the Burnet County ESD No. 2 Strategic Plan 2024-2029. Commissioner Cheatham seconded the motion; the motion passed unanimously.*

**13. (AI) Report from CVFD regarding progress on Contract requirements.**

*(AD) Commissioner Curtis noted there were no further updates that need to be made.*

**14. (AI) Discussion and/or regarding CVFD Contract for FY 2024-25**

*(AD) Commissioner Barclay called for discussion and / or questions regarding the CVFD Contract for FY 24-25. No items were brought forward for discussion.*

**15. (AI) Discussion and/or action to approve the purchase of the Mini-Pumper Engine.**

*(AD) Chief Curtis presented the specs of truck that is to be built for purchase. \$531,693.24 after any customizations. Given a possible date delivery for September / October 2024.*

*Commissioner Barclay called for discussion and questions regarding the purchase of the vehicle.*

*Chief Curtis answered a few questions regarding specifications required for the truck. The number of people the truck will carry, where it will be used, gallons truck will be able to carry, new truck will be able to tow the boat to the dock & air packs in seats.*

*Commissioner Barclay called for a motion for ESD 2 to authorize Cassie Volunteer Department to enter into contract to purchase Darly Tactical Pumper for \$534,000.00.*

*Commissioner Proffer made the motion for ESD 2 to authorize Cassie Volunteer Department to enter into contract to purchase Darly Tactical Pumper for \$534,000.00.*

*Commissioner Cheatham seconded the motion; the motion passed unanimously.*

*(Enclosure 6)*

**16. (AI) Discussion and work on the BCESD 2 Budget for the FY 2024-2025**

*(AD) Commissioner Barclay stated that there will be a few changes to the FY24-25 Budget. Audit fees will go up. Commissioner Lee stated the Government audit fees will be increasing, estimated to be for ESD \$5-6K and CVFD \$6-7K. Insurance quotes are still not in. Other items stayed close to the same amounts. Updates will be sent out prior to August meeting and vote will take place then. Commissioner Barclay asked for any further discussion or questions, none at this time.*

**17. (AI) Report on Acquiring the Burentcotxesd2.gove domain name.**

*(AD) Commissioner Proffer stated Burnetcotxesd2.gov is official web site for hosting.*

**18. (AI) Calendar of events for August 15, 2024 Meeting.**

*A. Notice of Public Hearing as part of the August meeting to set the FY 2024-25 Budget and the Tax Rate for 2024.*

*B. Standing Agenda Items.*

*C. Strategic Plan updates.*

*D. Forward Service Provider Contract to Cassie VFD for their review and signatures.*

**21. (AI) Next meeting, at 6:00 p.m. on Thursday, August 15, 2024 at the Cassie Volunteer Fire Department.**


*(AD) Commissioner Barclay announced that the next BCESD2 Meeting will be on August 15, 2024 at 6pm at the Cassie Volunteer Fire Department.*

**22. (AI) Adjourn**

*(AD) With no additional business, the Burnet County Emergency Services District No 2, July 18, 2024, Meeting was adjourned at 7:04 p.m.*

Signed by:  
  
12232399F2A5455...

Robbie Cheatham  
Secretary  
Emergency Services District No. 2  
Burnet County  
June 13, 2024

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51B493192480430

Sharon K. Barclay  
President  
Emergency Services District No. 2  
Burnet County  
June 13, 2024



**BURNET COUNTY EMERGENCY SERVICES DISTRICT No. 2**  
**P.O. BOX 249**  
**BUCHANAN DAM, TEXAS 78609-0249**

### **NOTICE OF REGULAR MEETING**

In compliance with the provisions of Chapter 551, Texas Government Code, notice is hereby given of a Regular Meeting of the Board of Emergency Services Commissioners of Burnet County Emergency Services District No. 2, to be held on Thursday, July 18, 2024, at 6:00 p.m. at the Cassie VFD Station located at 3900 RR 690, Burnet, Texas, 78611. This agenda is posted in the Burnet County Courthouse and on the [Burnet County \(burnetcountytexas.org\)](http://burnetcountytexas.org) website.

The following agenda items will be discussed, considered and action taken as appropriate:

#### **AGENDA**

1. Call meeting to order. (Barclay)
2. Establish a quorum. (Barclay)
3. Pledge of Allegiance. (Barclay)
4. Invocation. (Barclay)
5. Welcome guests. (Barclay)
6. Comments from the Board and Public not scheduled on the agenda may be made. However, no action can be taken on these items and the Board will not debate the comments at this meeting. Comments regarding specific agenda items should occur when the item is called. There is a 2-minute speaking limit.
7. Accept minutes from the June 20, 2024 Meeting and the June 13, 2024 Special Meeting. (Barclay)
8. ESD #2 Treasurer Report. (Lee)
9. Discussion and/or action regarding the disbursement of funds. (Lee)



**BURNET COUNTY EMERGENCY SERVICES DISTRICT No. 2**  
**P.O. BOX 249**  
**BUCHANAN DAM, TEXAS 78609-0249**

10. Report from the Cassie Volunteer Fire Department.
  - A. Report of VFD (Chief Curtis/Asst. Chief Schoenfeld)
    1. Number of calls.
    2. Training, etc.
    3. Other department activity or concerns.
  - B. Cassie VFD Financial Report (L. Schneider)
11. Administrative update of the Sales Tax Program for ESD No. 2 including update on reports from HdL. (Proffer)
12. Discussion and/or action to approve Burnet County ESD No. 2 Strategic Plan 2024-2029. (Barclay)
13. Report from CVFD regarding progress on Contract requirements. (Curtis)
14. Discussion and/or action regarding CVFD Contract for FY 2024-25. (Barclay)
15. Discussion and/or action to approve the purchase of the Mini-Pumper Engine. (Curtis/Barclay)
16. Discussion and work on the BCESD2 Budget for FY 2024-25. (Lee/Barclay)
17. Report on acquiring *Burnetcotxesd2.gov* domain name. (Proffer)
18. Calendar of event for August 15, 2024 Meeting
  - A. Notice of Public Hearing as part of the August meeting to set the FY 2024-25 Budget and the Tax Rate for 2024.
  - B. Standing Agenda Items.
  - C. Strategic Plan updates
  - D. Forward Service Provider Contract to Cassie VFD for their review and signatures.
19. Next meeting, at 6:00 p.m. on Thursday, August 15, 2024 at the Cassie Volunteer Fire Department.

20. Adjourn

Sharon K. Barclay  
President  
Burnet County Emergency Service District No. 2  
Burnet County, Texas



Enclosure 2

6:22 PM  
 07/01/24  
 Cash Basis

**Burnet County Emergency Services District #2**  
**Balance Sheet**  
 As of June 30, 2024

	Jun 30, 24
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
First State Bank of Burnet	478,984.94
FSB of Burnet-Sales Tax	17,295.80
Texas Class Invest - Reserve	378,004.42
Texas Class Invest - Sales Tax	257,658.57
Total Checking/Savings	1,131,943.73
Total Current Assets	1,131,943.73
<b>TOTAL ASSETS</b>	<b>1,131,943.73</b>
<b>LIABILITIES &amp; EQUITY</b>	
Equity	
Unrestricted Net Assets	622,527.06
Net Income	509,416.67
Total Equity	1,131,943.73
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>1,131,943.73</b>

6:21 PM  
07/01/24  
Cash Basis

**Burnet County Emergency Services District #2**  
**Profit & Loss Detail**  
June 2024

Type	Date	Num	Name	Memo	Paid Amount
<b>Income</b>					
<b>Government Contracts</b>					
<b>Local Government Contracts</b>					
Deposit	06/06/2024	auto	Burnet County Appraisal Dist.	5/16 - 5/31/24	4,051.37
Deposit	06/18/2024	auto	Burnet County Appraisal Dist.	6/1 - 6/15/24	537.06
Total Local Government Contracts					4,588.43
<b>Sales Tax Revenue</b>					
Deposit	06/14/2024	auto	Texas Comptroller	Sales tax ending 6/11/24	9,802.69
Total Sales Tax Revenue					9,802.69
Total Government Contracts					14,391.12
<b>Interest Earned</b>					
Deposit	06/30/2024			Interest	4.11
Deposit	06/30/2024			Interest	75.71
Total Interest Earned					79.82
<b>Investments</b>					
<b>Interest-Investments</b>					
Deposit	06/30/2024			Interest	1,650.05
Deposit	06/30/2024			Interest	1,101.94
Total Interest-Investments					2,751.99
Total Investments					2,751.99
<b>Uncategorized Income</b>					
Deposit	06/21/2024	2962	Cassie VFD	Proceeds for sale of pumper truck	162,750.00
Total Uncategorized Income					162,750.00
Total Income					179,972.93
<b>Expense</b>					
<b>Contract Services</b>					
<b>Cassie Volunteer Fire Dept</b>					
Deposit	06/21/2024	1007	Cassie VFD	reim for memorial donation to M Ehler	-95.99
Deposit	06/21/2024	1008	Cassie VFD	reim for donation to ELVFD - tshirts	-333.76
Total Cassie Volunteer Fire Dept					-429.75
<b>Contract Labor</b>					
Check	06/04/2024	1540	Megan Paz		400.00
Total Contract Labor					400.00
<b>HdL Companies</b>					
Check	06/18/2024	1006	Burnet County ESD #2	reim operating acct for two invoices pd from that account for HdL fees	2,511.00
Deposit	06/21/2024	1006	sales tax account - #62554	reim from sales tax account for HdL expenses	-2,511.00
Total HdL Companies					0.00
<b>Legal Fees</b>					
Check	06/04/2024	1542	Burza Anderson Jury Brenner, LLP		50.00
Total Legal Fees					50.00
<b>Outside Contract Services</b>					
<b>Burnet Co. Appraisal Dist.</b>					
<b>Tax Collection Legal Fees</b>					
Deposit	06/06/2024	auto	Burnet County Appraisal Dist.	5/16 - 5/31/24	29.83
Total Tax Collection Legal Fees					29.83
<b>Burnet Co. Appraisal Dist. - Other</b>					
Check	06/04/2024	1541	Burnet County Appraisal Dist.	3rd qtr fees	1,650.01
Total Burnet Co. Appraisal Dist. - Other					1,650.01
Total Burnet Co. Appraisal Dist.					1,679.84
Total Outside Contract Services					1,679.84
Total Contract Services					1,700.00
Total Expense					1,700.00
<b>Net Income</b>					<b>178,272.94</b>

6:24 PM

07/01/24

Cash Basis

**Burnet County Emergency Services District #2**  
**Profit & Loss Budget vs. Actual**  
 October 2023 through June 2024

	Oct '23 - Jun 24	Budget	\$ Over Budget
<b>Income</b>			
Government Contracts			
Local Government Contracts	429,326.42	405,437.67	23,888.75
Sales Tax Revenue	72,876.03	100,000.00	-27,123.97
<b>Total Government Contracts</b>	<b>502,202.45</b>	<b>505,437.67</b>	<b>-3,235.22</b>
Interest Earned	505.52	90.00	415.52
Investments			
Interest-Investments	22,716.34	12,000.00	10,716.34
<b>Total Investments</b>	<b>22,716.34</b>	<b>12,000.00</b>	<b>10,716.34</b>
Uncategorized Income	162,750.00		
<b>Total Income</b>	<b>688,174.31</b>	<b>517,527.67</b>	<b>170,646.64</b>
<b>Expenses</b>			
Capital Reserve	-30,301.38	234,475.19	-264,776.57
Contract Services			
Accounting Fees	8,500.00	9,500.00	-1,000.00
Castle Volunteer Fire Dept	177,143.25	236,764.00	-59,620.75
Contract Labor	1,500.00	4,500.00	-3,000.00
CVFD-Capital Expenditures	6,424.71	6,000.00	424.71
Hdl. Companies	2,511.00		
Insurance-Liability & D.O.	1,409.00	2,595.00	-1,186.00
Insurance-Workers Compensation	400.00	454.25	-54.25
Legal Fees	975.00	5,000.00	-4,025.00
Outside Contract Services			
Burnet Co. Appraisal Dist.			
Tax Collection Legal Fees	229.35		
Burnet Co. Appraisal Dist. - Other	4,950.03	6,020.23	-1,070.20
<b>Total Burnet Co. Appraisal Dist.</b>	<b>5,179.38</b>	<b>6,020.23</b>	<b>-840.85</b>
<b>Total Outside Contract Services</b>	<b>5,179.38</b>	<b>6,020.23</b>	<b>-840.85</b>
<b>Total Contract Services</b>	<b>204,042.34</b>	<b>270,833.48</b>	<b>-66,791.14</b>
Operations			
Newspaper Advertisement	52.00	100.00	-48.00
Postage, Mail Service	0.00	244.00	-244.00
<b>Total Operations</b>	<b>52.00</b>	<b>344.00</b>	<b>-292.00</b>
Other Types of Expenses			
computer expense	0.00	1,000.00	-1,000.00
Memberships and Dues	0.00	275.00	-275.00
<b>Total Other Types of Expenses</b>	<b>0.00</b>	<b>1,275.00</b>	<b>-1,275.00</b>
Sales Tax Expenditures-Cap Exp	0.00	5,000.00	-5,000.00
Travel and Meetings			
Conference, Convention, Meeting	3,839.03	5,000.00	-1,160.97
Travel	1,125.65	600.00	525.65
<b>Total Travel and Meetings</b>	<b>4,964.68</b>	<b>5,600.00</b>	<b>-635.32</b>
<b>Total Expense</b>	<b>178,757.64</b>	<b>517,527.67</b>	<b>-338,770.03</b>
<b>Net Income</b>	<b>509,416.67</b>	<b>0.00</b>	<b>509,416.67</b>

## Cassie VFD/ Burnet ESD 2

Burnet, TX

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### Incident Statistics

Zone(s): All Zones | Start Date: 06/01/2024 | End Date: 06/30/2024

INCIDENT COUNT			
INCIDENT TYPE		# INCIDENTS	
EMS		9	
FIRE		4	
<b>TOTAL</b>		<b>13</b>	
TOTAL TRANSPORTS (N2 and N3)			
APPARATUS	# of APPARATUS TRANSPORTS	# of PATIENT TRANSPORTS	TOTAL # of PATIENT CONTACTS
4490	0	0	2
C-60	0	0	3
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>5</b>
PRE-INCIDENT VALUE		LOSSES	
\$0.00		\$0.00	
CO CHECKS			
<b>TOTAL</b>			
MUTUAL AID			
Aid Type		Total	
Aid Given		2	
Aid Received		1	
OVERLAPPING CALLS			
# OVERLAPPING		% OVERLAPPING	
0		0	
LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)			
Station	EMS	FIRE	
Cassie VFD-Elms Station	0:08:15	0:25:22	
<b>AVERAGE FOR ALL CALLS</b>		<b>0:10:53</b>	
LIGHTS AND SIREN - AVERAGE TURNOUT TIME (Dispatch to Enroute)			
Station	EMS	FIRE	
Cassie VFD-Elms Station	0:01:07	0:06:20	
<b>AVERAGE FOR ALL CALLS</b>		<b>0:02:18</b>	
AGENCY		AVERAGE TIME ON SCENE (MM:SS)	
Cassie VFD/ Burnet ESD 2		48:43	

# Cassie VFD/ Burnet ESD 2

Burnet, TX

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## Incident Statistics

Zone(s): All Zones | Start Date: 01/01/2024 | End Date: 06/30/2024

INCIDENT COUNT			
INCIDENT TYPE		# INCIDENTS	
EMS		53	
FIRE		23	
<b>TOTAL</b>		<b>76</b>	
TOTAL TRANSPORTS (N2 and N3)			
APPARATUS	# of APPARATUS TRANSPORTS	# of PATIENT TRANSPORTS	TOTAL # of PATIENT CONTACTS
4490	0	0	4
C-60	0	0	20
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>24</b>
PRE-INCIDENT VALUE		LOSSES	
\$0.00		\$0.00	
CO CHECKS			
<b>TOTAL</b>			
MUTUAL AID			
Aid Type		Total	
Aid Given		18	
Aid Received		3	
OVERLAPPING CALLS			
# OVERLAPPING		% OVERLAPPING	
2		2.63	
LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)			
Station	EMS	FIRE	
Cassie VFD-Elms Station	0:08:37	0:11:22	
<b>AVERAGE FOR ALL CALLS</b>		<b>0:09:09</b>	
LIGHTS AND SIREN - AVERAGE TURNOUT TIME (Dispatch to Enroute)			
Station	EMS	FIRE	
Cassie VFD-Elms Station	0:02:11	0:02:55	
<b>AVERAGE FOR ALL CALLS</b>		<b>0:02:13</b>	
AGENCY		AVERAGE TIME ON SCENE (MM:SS)	
Cassie VFD/ Burnet ESD 2		62:10	

## Cassie VFD/ Burnet ESD 2

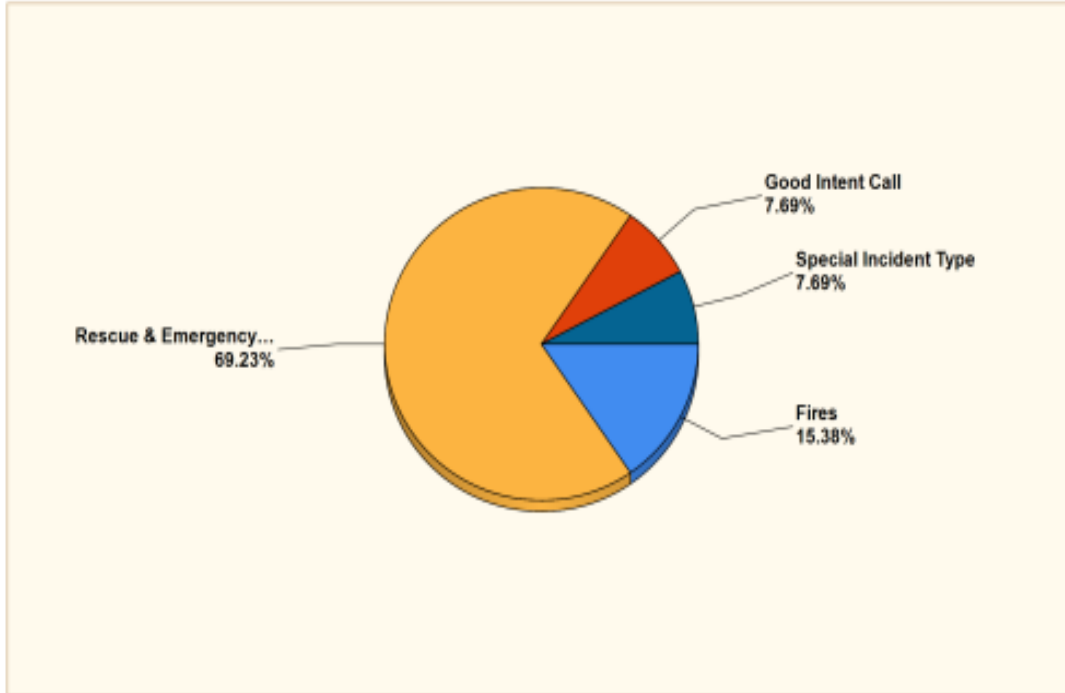
Burnet, TX

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### Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 06/01/2024 | End Date: 06/30/2024



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	2	15.38%
Rescue & Emergency Medical Service	9	69.23%
Good Intent Call	1	7.69%
Special Incident Type	1	7.69%
<b>TOTAL</b>	<b>13</b>	<b>100%</b>

Detailed Breakdown by Incident Type		
INCIDENT TYPE	# INCIDENTS	% of TOTAL
143 - Grass fire	2	15.38%
300 - Rescue, EMS incident, other	1	7.69%
311 - Medical assist, assist EMS crew	1	7.69%
321 - EMS call, excluding vehicle accident with injury	6	46.15%
342 - Search for person in water	1	7.69%
611 - Dispatched & cancelled en route	1	7.69%
911 - Citizen complaint	1	7.69%
<b>TOTAL INCIDENTS:</b>	<b>13</b>	<b>100%</b>

Detailed Breakdown by Incident Type		
INCIDENT TYPE	# INCIDENTS	% of TOTAL
143 - Grass fire	2	15.38%
300 - Rescue, EMS incident, other	1	7.69%
311 - Medical assist, assist EMS crew	1	7.69%
321 - EMS call, excluding vehicle accident with injury	6	46.15%
342 - Search for person in water	1	7.69%
611 - Dispatched & cancelled en route	1	7.69%
911 - Citizen complaint	1	7.69%
<b>TOTAL INCIDENTS:</b>	<b>13</b>	<b>100%</b>

# Cassie VFD/ Burnet ESD 2

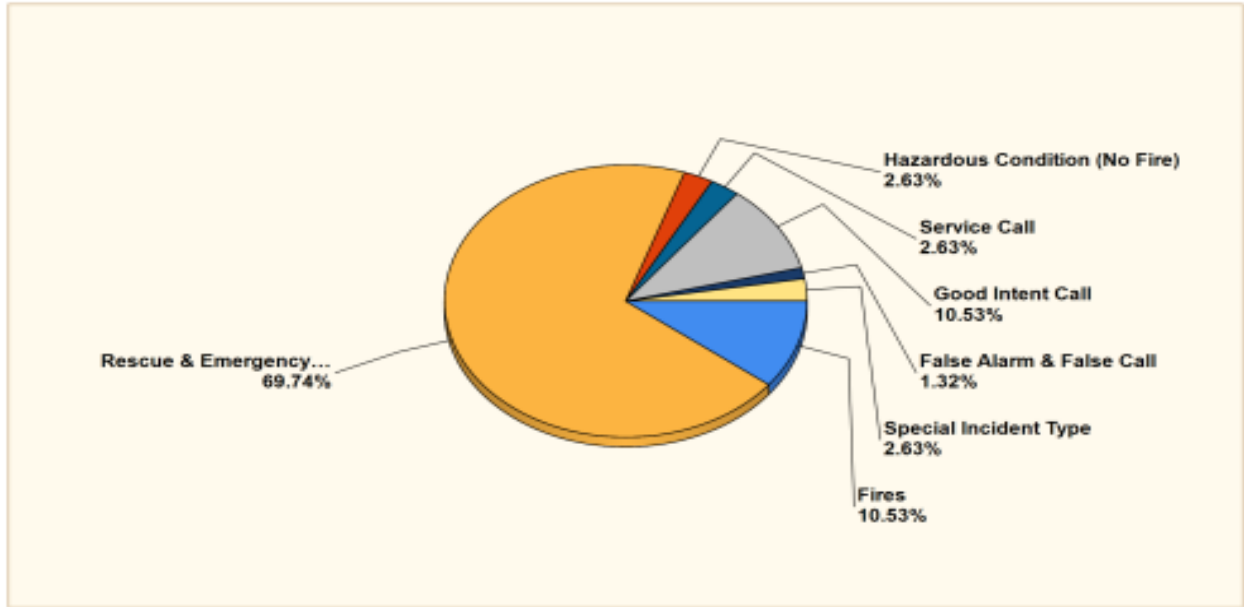
Burnet, TX

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## Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 01/01/2024 | End Date: 06/30/2024



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	8	10.53%
Rescue & Emergency Medical Service	53	69.74%
Hazardous Condition (No Fire)	2	2.63%
Service Call	2	2.63%
Good Intent Call	8	10.53%
False Alarm & False Call	1	1.32%
Special Incident Type	2	2.63%
<b>TOTAL</b>	<b>76</b>	<b>100%</b>



Detailed Breakdown by Incident Type		
INCIDENT TYPE	# INCIDENTS	% of TOTAL
122 - Fire in motor home, camper, recreational vehicle	3	3.95%
123 - Fire in portable building, fixed location	1	1.32%
143 - Grass fire	3	3.95%
151 - Outside rubbish, trash or waste fire	1	1.32%
300 - Rescue, EMS incident, other	1	1.32%
311 - Medical assist, assist EMS crew	12	15.79%
321 - EMS call, excluding vehicle accident with injury	32	42.11%
322 - Motor vehicle accident with injuries	1	1.32%
324 - Motor vehicle accident with no injuries.	4	5.26%
341 - Search for person on land	1	1.32%
342 - Search for person in water	2	2.63%
444 - Power line down	2	2.63%
551 - Assist police or other governmental agency	1	1.32%
561 - Unauthorized burning	1	1.32%
611 - Dispatched & cancelled en route	5	6.58%
631 - Authorized controlled burning	3	3.95%
745 - Alarm system activation, no fire - unintentional	1	1.32%
900 - Special type of incident, other	1	1.32%
911 - Citizen complaint	1	1.32%
<b>TOTAL INCIDENTS:</b>	<b>76</b>	<b>100%</b>

## Cassie VFD/ Burnet ESD 2

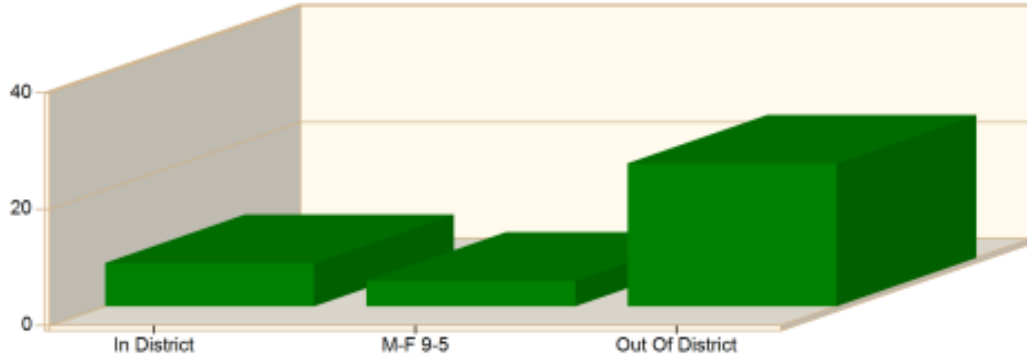
Burnet, TX

This report was generated on 7/11/2024 2:22:05 PM



### Incident Average Response Time per Shift for Date Range

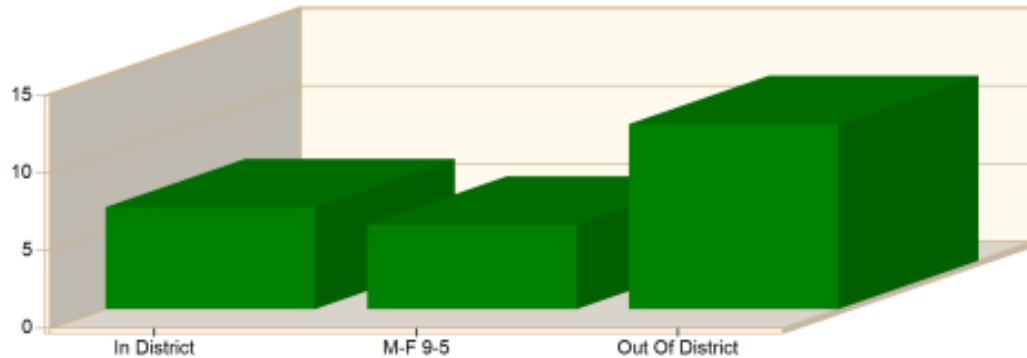
Start Date: 06/01/2024 | End Date: 06/30/2024



SHIFT	AVERAGE RESPONSE TIME (min) (Dispatch to Arrived)	CALLS
In District	7:23	9
M-F 9-5	4:22	2
Out Of District	24:31	2
<b>Total Number of Calls:</b>		<b>13</b>

### Incident Average Response Time per Shift for Date Range

Start Date: 01/01/2024 | End Date: 06/30/2024



SHIFT	AVERAGE RESPONSE TIME (min) (Dispatch to Arrived)	CALLS
In District	6:32	44
M-F 9-5	5:25	10
Out Of District	11:54	17
<b>Total Number of Calls:</b>		<b>71</b>

# Cassie VFD/ Burnet ESD 2

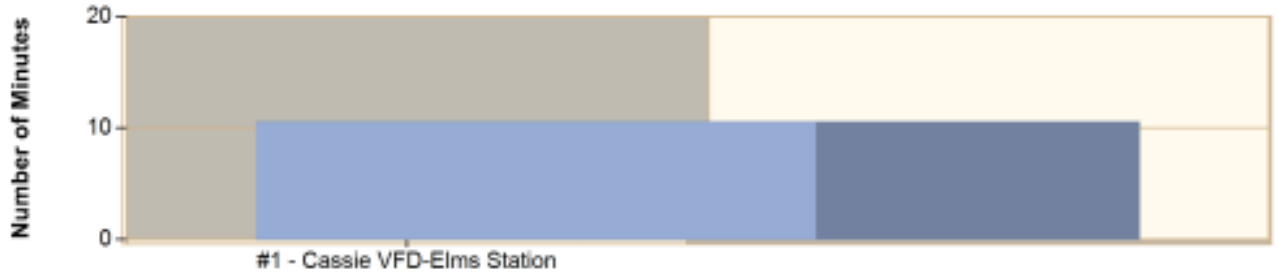
Burnet, TX

This report was generated on 7/11/2024 2:21:25 PM



## Average Response Time per Station for Date Range

Start Date: 06/01/2024 | End Date: 06/30/2024



STATION	AVERAGE RESPONSE MM:SS (Dispatch to Arrived)
#1 - Cassie VFD-Elms Station	10:34

## Average Response Time per Station for Date Range

Start Date: 01/01/2024 | End Date: 06/30/2024

STATION	AVERAGE RESPONSE MM:SS (Dispatch to Arrived)
#1 - Cassie VFD-Elms Station	8:08



# Cassie VFD/ Burnet ESD 2

Burnet, TX

This report was generated on 7/11/2024 2:23:18 PM



## Incidents per Zone for Date Range

Start Date: 06/01/2024 | End Date: 06/30/2024

INCIDENT NUMBER	INCIDENT TYPE	DATE	LOCATION	APPARATUS
<b>ZONE: 01 - Cassie</b>				
2024-2400065	321 - EMS call, excluding vehicle accident with injury	06/04/2024	204 S Chaparral	4490,C-60
Total # Incidents for 01:				1
<b>ZONE: 02 - Buena Vista</b>				
2024-2400072	321 - EMS call, excluding vehicle accident with injury	06/18/2024	104 Mountain View CIR	B-51,C-60
2024-2400073	321 - EMS call, excluding vehicle accident with injury	06/18/2024	113 Cr 139 C	B-50,B-51,C-60
Total # Incidents for 02:				2
<b>ZONE: 08 - Rocky Point</b>				
2024-2400071	321 - EMS call, excluding vehicle accident with injury	06/17/2024	513 Cr 142	4490,C-60
Total # Incidents for 08:				1
<b>ZONE: 10 - The Emeralds</b>				
2024-2400064	311 - Medical assist, assist EMS crew	06/03/2024	115 Emeralds DR	B-50,C-60
Total # Incidents for 10:				1
<b>ZONE: 16 - West State Highway 29</b>				
2024-2400070	300 - Rescue, EMS incident, other	06/16/2024	11000 W Sh 29	B-50,C-60
Total # Incidents for 16:				1
<b>ZONE: 17 - FM 690</b>				
2024-2400067	911 - Citizen complaint	06/07/2024	4251 Fm 690	B-50,B-51,C-60
Total # Incidents for 17:				1
<b>ZONE: 18 - Granite Hills</b>				
2024-2400066	611 - Dispatched & cancelled en route	06/05/2024	204 Granite Hills DR	C-60
Total # Incidents for 18:				1
<b>ZONE: 23 - Inks Lake State Park</b>				
2024-2400069	342 - Search for person in water	06/15/2024	3630 Park Rd 4	C-60,RB-30
2024-2400074	321 - EMS call, excluding vehicle accident with injury	06/22/2024	3630 Park Rd 4	4490,B-50
2024-2400075	321 - EMS call, excluding vehicle accident with injury	06/25/2024	3630 Park Rd 4	B-50,C-60
Total # Incidents for 23:				3
<b>ZONE: 27 - OOD-ELBVFD</b>				
2024-2400076	143 - Grass fire	06/25/2024	712 CR 107	B-50,B-51,T-40,UTV31
Total # Incidents for 27:				1
<b>ZONE: 30 - OOD- Hoover Valley VFD</b>				
2024-2400068	143 - Grass fire	06/13/2024	101 River Park DR	B-51,C-60,T-40
Total # Incidents for 30:				1

INCIDENT NUMBER	INCIDENT TYPE	DATE	LOCATION	APPARATUS
-----------------	---------------	------	----------	-----------

ZONE: 27 - OOD-ELBVFD				
2024-2400054	143 - Grass fire	05/16/2024	14851 RR 2341	B-50,C-60,T-40
2024-2400076	143 - Grass fire	06/25/2024	712 CR 107	B-50,B-51,T-40,UTV31
Total # Incidents for 27:				2

ZONE: 28 - OOD- Burnet VFD				
2024-2400005	122 - Fire in motor home, camper, recreational vehicle	01/18/2024	6161 W Sh 29	C-60,T-40
2024-2400013	122 - Fire in motor home, camper, recreational vehicle	02/28/2024	6161 W Sh 29	4490,E-21,T-40
2024-2400021	122 - Fire in motor home, camper, recreational vehicle	03/16/2024	100 Rocky Hollow DR	C-60,E-21,T-40
Total # Incidents for 28:				3

ZONE: 29 - OOD- Cl Burnet FD				
2024-2400044	631 - Authorized controlled burning	04/22/2024	3000 RR 2341	B-50,E-21,T-40
Total # Incidents for 29:				1

ZONE: 30 - OOD- Hoover Valley VFD				
2024-2400015	151 - Outside rubbish, trash or waste fire	03/12/2024	3630 Park Rd 4	C-60
2024-2400018	341 - Search for person on land	03/14/2024	3630 Park Rd 4	B-50,C-60
2024-2400037	611 - Dispatched & cancelled en route	04/13/2024	6800 Park Rd 4	B-50
2024-2400046	311 - Medical assist, assist EMS crew	04/29/2024	1008 apache dr	B-51,C-60
2024-2400047	611 - Dispatched & cancelled en route	04/30/2024	3600 Park Rd 4	B-51,E-20
2024-2400048	311 - Medical assist, assist EMS crew	05/02/2024	610 Apache DR	B-50,C-60
2024-2400049	311 - Medical assist, assist EMS crew	05/02/2024	137 cr 118A	B-50,B-51
2024-2400050	324 - Motor vehicle accident with no injuries.	05/09/2024	7600 Park Rd 4	C-60
2024-2400061	321 - EMS call, excluding vehicle accident with injury	05/30/2024	2011 CR 118	C-60
2024-2400068	143 - Grass fire	06/13/2024	101 River Park DR	B-51,C-60,T-40
Total # Incidents for 30:				10

ZONE: BCSO - Burnet County SO				
2024-2400017	551 - Assist police or other governmental agency	03/14/2024	211 N River Oaks DR	C-60
Total # Incidents for BCSO:				1

ZONE: 21 - Lake Buchanan				
2024-2400016	342 - Search for person in water	03/13/2024	3400 TX 261	C-60,RB-30
Total # Incidents for 21:				1

TOTAL # INCIDENTS: 18

Enclosure 4

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**Cassie Volunteer Fire Department  
Balance Sheet  
As of June 30, 2024**

	Jun 30, 24
<b>ASSETS</b>	
<b>Current Assets</b>	
Checking/Savings	
1010 · CASSIE VFD-ESD2	31,823.46
<b>Total Checking/Savings</b>	31,823.46
<b>Total Current Assets</b>	31,823.46
<b>Fixed Assets</b>	
1410 · Land	13,820.69
1420 · Furniture & Fixtures	10,438.09
1430 · Vehicles & Equipment	1,198,347.79
1440 · EMS Equipment	8,464.56
1450 · Communication Equipment	103,956.55
1460 · Buildings	120,053.61
1510 · Accumulated Depreciation	-1,174,957.72
<b>Total Fixed Assets</b>	280,123.57
<b>Other Assets</b>	
1090 · Transfers (In/Out)	70,000.00
1100 · Grant Receivable	665.00
<b>Total Other Assets</b>	70,665.00
<b>TOTAL ASSETS</b>	<b>382,612.03</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Other Current Liabilities	
2010 · Employer & Emp. Payroll Tax	1,259.04
<b>Total Other Current Liabilities</b>	1,259.04
<b>Total Current Liabilities</b>	1,259.04
<b>Total Liabilities</b>	1,259.04
<b>Equity</b>	
3010 · Unrestricted Net Assets-Ret.Ern	362,143.34
Net Income	19,209.65
<b>Total Equity</b>	381,352.99
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>382,612.03</b>



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**Cassie Volunteer Fire Department**  
**Profit & Loss Detail**  
June 2024

Date	Name	Memo	Class	Paid Amount
<b>Income</b>				
<b>Expense</b>				
<b>5000 - ADMINISTRATIVE</b>				
<b>5005 - Accounting</b>				
06/13/2024	Oliver, Rainey & Woj...	payroll preparation and processing for Jan, Feb, Mar 2024	FDE	275.00
06/13/2024	Oliver, Rainey & Woj...	payroll preparations dn processing for Apr, May, June 2024	FDE	275.00
06/13/2024	Oliver, Rainey & Woj...	for tax preparation and filing for FY 2022-2023	ESD	300.00
Total 5005 - Accounting				850.00
<b>5025 - Office Supplies</b>				
06/19/2024	Chase Card Services	Apple-cloud storage for reports-no receipt	ESD	0.99
06/19/2024	Chase Card Services	Intuit-renewal of annual subscription of QB's for period 5-24...	ESD	689.58
06/19/2024	Chase Card Services	Lowes-2 very large rolling bins for storage of items taken of...	ESD	139.42
Total 5025 - Office Supplies				829.97
<b>5040 - Subscrptn/Dues/Membrshp/RecMgmt</b>				
06/07/2024	Brindlee Mountain Fi...	Bill#00025849-For brokering services in the selling of Engi...	ESD	12,250.00
06/19/2024	Chase Card Services	Active911-1 year renewal for 23 subscriptions of Active 911...	ESD	350.75
06/19/2024	Chase Card Services	YMCA-June 2024 membership for N. Ganci-family	ESD	67.00
06/19/2024	Chase Card Services	YMCA-June 2024 membership for D. Curtis-family	ESD	67.00
06/19/2024	Chase Card Services	YMCA-June 2024 membership for C. Kelley-family	ESD	67.00
06/19/2024	Chase Card Services	YMCA-June 2024 membership for G. Sanchez-couple	ESD	58.00
06/19/2024	Chase Card Services	YMCA-June 2024 membership for M. Rivera-single	ESD	40.00
06/19/2024	Chase Card Services	YMCA-June 2024 membership for D. Dupont-couple	ESD	58.00
06/19/2024	Chase Card Services	YMCA-June 2024 membership for T. Herwig-senior couple	ESD	40.00
06/19/2024	Chase Card Services	YMCA-June 2024 membership for D. Lee-senior couple	ESD	40.00
Total 5040 - Subscrptn/Dues/Membrshp/RecMgmt				13,037.75
<b>5050 - Uniforms (Caps and Shirts)</b>				
06/19/2024	Chase Card Services	PY Pmnt Shop-30 shirts in support of East Lake firefighter ...	FD	333.76
Total 5050 - Uniforms (Caps and Shirts)				333.76
<b>5060 - Banking/SftyDepBox/Chks/BkgdCks</b>				
06/14/2024	First State Bank of B...	Stop payment fee for check number 2942-that was lost in L...	ESD	25.00
Total 5060 - Banking/SftyDepBox/Chks/BkgdCks				25.00
<b>5075 - PYMNT TO ESD FROM SALE OF ITEMS</b>				
06/15/2024	BCESD#2	payment of sale of E1#4420 (\$175,000.00) minus brokerin...	ESD	162,750.00
Total 5075 - PYMNT TO ESD FROM SALE OF ITEMS				162,750.00
Total 5000 - ADMINISTRATIVE				177,826.48
<b>5200 - PAID POSITION</b>				
<b>5205 - Base Salary</b>				
06/11/2024	Derrick R Curtis	Salary-Payroll for period ending 6-14-2024	FDE	2,423.08
06/25/2024	Derrick R Curtis	Salary-payroll for period ending 6-28-2024	FDE	2,423.08
Total 5205 - Base Salary				4,846.16
<b>5215 - CVFD SS &amp; Medicare Tax Match</b>				
06/11/2024	Derrick R Curtis	Employer Social Security & Medicare	FDE	185.37
06/25/2024	Derrick R Curtis	Employer Social Security & Medicare	FDE	185.37
Total 5215 - CVFD SS & Medicare Tax Match				370.74
Total 5200 - PAID POSITION				5,216.90
<b>5300 - BUILDING AND GROUNDS</b>				
<b>5330 - Electrical Service</b>				
06/15/2024	PEC	Acct#3000098825-monthly stmt for period 4-21-2024--5-22...	ESD	166.15
Total 5330 - Electrical Service				166.15



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**Cassie Volunteer Fire Department  
Profit & Loss Detail  
June 2024**

Date	Name	Memo	Class	Paid Amount
<b>5335 - Telephone Service</b>				
06/19/2024	Chase Card Services	281-internet service for period 5-10-2024--6-9-2024	ESD	167.00
06/19/2024	Chase Card Services	VZWRLSS-monthly stmt for period 4-11-24--5-10-24 for cel...	ESD	250.51
Total 5335 - Telephone Service				417.51
Total 5300 - BUILDING AND GROUNDS				583.66
<b>7000 - OPERATIONS</b>				
<b>7012 - Fuelman-Vehicles &amp; Equipment</b>				
06/07/2024	Fuelman	5-2-24-4460-regular and calls	ESD	66.16
06/07/2024	Fuelman	5-9-24-4460-regular and calls	ESD	66.79
06/07/2024	Fuelman	5-18-24-4460-regular and calls	ESD	52.59
06/07/2024	Fuelman	5-23-24-4460-regular and calls	ESD	59.79
06/07/2024	Fuelman	5-28-24-4421-regular with truck check	ESD	17.25
06/07/2024	Fuelman	5-7-24-4450-regular with truck check and calls	ESD	70.42
06/07/2024	Fuelman	5-28-24-4451-regular with truck check and calls	ESD	44.51
Total 7012 - Fuelman-Vehicles & Equipment				377.51
<b>7030 - First Responder Supplies</b>				
06/02/2024	Bound Tree Medical ...	Inv# 85356485-replenish medical supplies and medications...	ESD	2,162.65
06/13/2024	Bound Tree Medical ...	Inv#85362607-1-box of 100 glucose lancets	ESD	31.58
06/19/2024	Chase Card Services	HEB-2 boxes of 35 of inconcontrol test strips for glucose meters	ESD	14.98
Total 7030 - First Responder Supplies				2,209.21
<b>7040 - Minor Tools</b>				
06/19/2024	Chase Card Services	Harbour Freight-1-25 foot extension cord to replace broken ...	ESD	57.35
Total 7040 - Minor Tools				57.35
<b>7050 - Personal Protect Equip-PPE</b>				
06/19/2024	Chase Card Services	Amzn-2-SCBA mask bags with pockets heavy duty respirat...	ESD	30.00
06/19/2024	Chase Card Services	Amzn-4-SCBA mask bags with pockets heavyduty respirat...	ESD	76.00
06/19/2024	Chase Card Services	Amzn-2 nightstick forge TM intrinsically safe helmet-mount...	ESD	223.90
Total 7050 - Personal Protect Equip-PPE				329.90
<b>7060 - Rehabilitation Supplies</b>				
06/19/2024	Chase Card Services	Amzn-Decon Facewipes-1 case of 288	ESD	290.98
Total 7060 - Rehabilitation Supplies				290.98
<b>7075 - State Veh Safety Inspec&amp;Regist</b>				
06/03/2024	Burnet County Tax C...	Registration 2024-2025 for Rehab/Rescue Trailer and B3-4...	ESD	15.00
Total 7075 - State Veh Safety Inspec&Regist				15.00
<b>7085 - Vehicle Maint/Repr(Vendor)</b>				
06/06/2024	Texas Fire Resource...	This check replaces check #2942 that was lost in the mail f...	ESD	6,995.97
06/19/2024	Chase Card Services	Quick Brakes--oil change for Brush 4451	ESD	192.94
Total 7085 - Vehicle Maint/Repr(Vendor)				7,188.91
Total 7000 - OPERATIONS				10,468.86
<b>9000 - PUBLIC RELATIONS</b>				
<b>9025 - Recognition/Thank You</b>				
06/19/2024	Chase Card Services	Sympathy Floral Store-memorial donation in memory of Ma...	FD	95.99
Total 9025 - Recognition/Thank You				95.99
Total 9000 - PUBLIC RELATIONS				95.99
Total Expense				194,191.89
<b>Net Income</b>				<b>-194,191.89</b>

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**Cassie Volunteer Fire Department**  
**Profit & Loss by Class**  
**October 2023 through June 2024**

	ESD	ESDC	FD	FDE	TOTAL
<b>Income</b>					
4000 - Income					
4005 - ESD payments	123,408.36	0.00	0.00	54,164.64	177,573.00
4035 - FD Equipment Sale	175,000.00	0.00	0.00	0.00	175,000.00
4040 - FD Reimbursement	156.00	0.00	0.00	0.00	156.00
4095 - ESD Pyrnths-Capital Expenditures	0.00	6,634.81	0.00	0.00	6,634.81
<b>Total 4000 - Income</b>	<b>298,564.36</b>	<b>6,634.81</b>	<b>0.00</b>	<b>54,164.64</b>	<b>359,363.81</b>
<b>Total Income</b>	<b>298,564.36</b>	<b>6,634.81</b>	<b>0.00</b>	<b>54,164.64</b>	<b>359,363.81</b>
<b>Expense</b>					
5000 - ADMINISTRATIVE					
5005 - Accounting	645.00	0.00	0.00	550.00	1,195.00
5025 - Office Supplies	1,295.91	0.00	0.00	0.00	1,295.91
5030 - Printer Supplies	151.95	0.00	0.00	0.00	151.95
5035 - Shipping/Postage/PO Box Rental	66.00	0.00	0.00	0.00	66.00
5040 - SubscripIn/Dues/Membrshp/RecMgmt	19,445.23	0.00	0.00	0.00	19,445.23
5042 - Record Mgmt Systems-ER,PC,CAD	1,915.00	0.00	0.00	0.00	1,915.00
5050 - Uniforms (Caps and Shirts)	2,851.20	0.00	333.76	0.00	3,184.96
5060 - Banking/StyDepBox/Chks/BkugdCks	50.00	0.00	0.00	0.00	50.00
5075 - PYMNT TO ESD FROM SALE OF ITEMS	162,750.00	0.00	0.00	0.00	162,750.00
5076 - RECRUITMENT & RETENTION	7,071.95	0.00	0.00	0.00	7,071.95
5078 - Items to be reimbursed by ESD	0.00	210.10	0.00	0.00	210.10
<b>Total 5000 - ADMINISTRATIVE</b>	<b>196,242.24</b>	<b>210.10</b>	<b>333.76</b>	<b>550.00</b>	<b>197,336.10</b>
5200 - PAID POSITION					
5205 - Base Salary	0.00	0.00	0.00	48,461.60	48,461.60
5215 - CVFD SS & Medicare Tax Match	0.00	0.00	0.00	3,707.40	3,707.40
<b>Total 5200 - PAID POSITION</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>52,169.00</b>	<b>52,169.00</b>
5300 - BUILDING AND GROUNDS					
5310 - Janitorial Supplies	299.43	0.00	0.00	0.00	299.43
5320 - Repairs and Maintenance	2,687.55	0.00	0.00	0.00	2,687.55
5325 - Furn&YardEquip Repl/Rep/New	474.07	0.00	0.00	0.00	474.07
5330 - Electrical Service	2,196.76	0.00	0.00	0.00	2,196.76
5335 - Telephone Service	5,583.34	0.00	0.00	0.00	5,583.34
<b>Total 5300 - BUILDING AND GROUNDS</b>	<b>11,241.15</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>11,241.15</b>
5600 - COMMUNICATIONS					
5605 - Batteries, Clips, Acc.	2,849.55	0.00	0.00	0.00	2,849.55
<b>Total 5600 - COMMUNICATIONS</b>	<b>2,849.55</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,849.55</b>
6600 - INSURANCE					
6605 - Building and Property	2,982.00	0.00	0.00	0.00	2,982.00
6610 - Vehicle	6,914.00	0.00	0.00	0.00	6,914.00
6615 - Personnel Coverage	14,626.00	0.00	0.00	0.00	14,626.00
<b>Total 6600 - INSURANCE</b>	<b>24,522.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>24,522.00</b>
7000 - OPERATIONS					
7007 - CAD-Computer Aided Dispatch	6,855.65	0.00	0.00	0.00	6,855.65
7010 - Fuel-Vehicle and Equipment	50.00	0.00	0.00	0.00	50.00
7012 - Fuelman-Vehicles & Equipment	4,122.75	0.00	0.00	0.00	4,122.75
7020 - Fire Extinguisher Test/Repr	130.00	0.00	0.00	0.00	130.00
7030 - First Responder Supplies	5,941.86	0.00	0.00	0.00	5,941.86
7035 - Ladder, Pump & Hose Testing	1,380.00	0.00	0.00	0.00	1,380.00
7040 - Minor Tools	73.24	0.00	0.00	0.00	73.24
7050 - Personal Protect Equip-PPE	1,285.34	0.00	0.00	0.00	1,285.34
7057 - Operations - Radio Service Fee	5,459.28	0.00	0.00	0.00	5,459.28
7060 - Rehabilitation Supplies	1,363.91	0.00	0.00	0.00	1,363.91
7072 - SCBA MAINTENANCE & REPAIR	395.43	0.00	0.00	0.00	395.43
7075 - State Veh Safety Inspec&Regist	44.00	0.00	0.00	0.00	44.00
7080 - Vehicle Maintenance/Repair	506.00	0.00	0.00	0.00	506.00
7085 - Vehicle Maint/Repr(Vendor)	10,543.28	0.00	0.00	0.00	10,543.28
7105 - Rescue Equipment - REPLMNT	228.32	0.00	0.00	0.00	228.32
<b>Total 7000 - OPERATIONS</b>	<b>38,379.06</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>38,379.06</b>

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**Cassie Volunteer Fire Department**  
**Profit & Loss by Class**  
 October 2023 through June 2024

	<u>ESD</u>	<u>ESDC</u>	<u>FD</u>	<u>FDE</u>	<u>TOTAL</u>
<b>8000 - TRAINING</b>					
8005 - AED, CPR, First Aid	207.50	0.00	0.00	0.00	207.50
8020 - Training -VENDOR	3,100.94	0.00	0.00	0.00	3,100.94
8022 - Training-Certification&Testing	635.19	0.00	0.00	0.00	635.19
8025 - Per Diem Travel/Lodging	2,908.97	0.00	0.00	0.00	2,908.97
<b>Total 8000 - TRAINING</b>	<u>6,852.60</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>6,852.60</u>
<b>9000 - PUBLIC RELATIONS</b>					
9010 - Public Educatn/Relatn/Apprtn	284.00	0.00	0.00	0.00	284.00
9025 - Recognition/Thank You	0.00	0.00	95.99	0.00	95.99
<b>Total 9000 - PUBLIC RELATIONS</b>	<u>284.00</u>	<u>0.00</u>	<u>95.99</u>	<u>0.00</u>	<u>379.99</u>
<b>9500 - CAPITAL EXPENDITURES</b>					
9523 - Tires- 6 New Tires for E2-4421	0.00	6,424.71	0.00	0.00	6,424.71
<b>Total 9500 - CAPITAL EXPENDITURES</b>	<u>0.00</u>	<u>6,424.71</u>	<u>0.00</u>	<u>0.00</u>	<u>6,424.71</u>
<b>Total Expense</b>	<u>280,370.60</u>	<u>6,634.81</u>	<u>429.75</u>	<u>52,719.00</u>	<u>340,154.16</u>
<b>Net Income</b>	<u>18,193.76</u>	<u>0.00</u>	<u>-429.75</u>	<u>1,445.64</u>	<u>19,209.65</u>

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Cash Basis

**Cassie Volunteer Fire Department  
Profit & Loss Budget vs. Actual  
October 2023 through June 2024**

	Oct '23 - Jun 24	Budget	\$ Over Budget
<b>Income</b>			
4000 · Income			
4005 · ESD payments	177,573.00	236,764.00	-59,191.00
4035 · FD Equipment Sale	175,000.00		
4040 · FD Reimbursement	156.00		
4095 · ESD Pymts-Capital Expenditures	6,634.81	6,000.00	634.81
<b>Total 4000 · Income</b>	<b>359,363.81</b>	<b>242,764.00</b>	<b>116,599.81</b>
<b>Total Income</b>	<b>359,363.81</b>	<b>242,764.00</b>	<b>116,599.81</b>
<b>Expense</b>			
5000 · ADMINISTRATIVE			
5005 · Accounting	1,195.00	2,000.00	-805.00
5010 · Legal Services	0.00	100.00	-100.00
5015 · Meetings	0.00	300.00	-300.00
5020 · Office Equipment/Maint.	0.00	258.00	-258.00
5025 · Office Supplies	1,295.91	1,000.00	295.91
5030 · Printer Supplies	151.95	300.00	-148.05
5035 · Shipping/Postage/PO Box Rental	66.00	150.00	-84.00
5040 · Subscrptn/Dues/Membrshp/RecMgmt	19,445.23	6,000.00	13,445.23
5042 · Record Mgmt Systems-ER,PC,CAD	1,915.00	5,500.00	-3,585.00
5045 · Travel Allowance	0.00	100.00	-100.00
5050 · Uniforms (Caps and Shirts)	3,184.96	2,000.00	1,184.96
5055 · Printing Services	0.00	100.00	-100.00
5060 · Banking/SftyDepBox/Chks/BkgdCks	50.00	100.00	-50.00
5070 · Replen Petty Cash/Toll Charges	0.00	350.00	-350.00
5075 · PYMNT TO ESD FROM SALE OF ITEMS	162,750.00	0.00	162,750.00
5076 · RECRUITMENT & RETENTION	7,071.95	10,200.00	-3,128.05
5078 · Items to be reimbursed by ESD	210.10	0.00	210.10
<b>Total 5000 · ADMINISTRATIVE</b>	<b>197,336.10</b>	<b>28,458.00</b>	<b>168,878.10</b>
5200 · PAID POSITION			
5205 · Base Salary	48,461.60	63,000.00	-14,538.40
5215 · CVFD SS & Medicare Tax Match	3,707.40	4,819.50	-1,112.10
<b>Total 5200 · PAID POSITION</b>	<b>52,169.00</b>	<b>67,819.50</b>	<b>-15,650.50</b>
5300 · BUILDING AND GROUNDS			
5305 · Botanical Supplies	0.00	50.50	-50.50
5310 · Janitorial Supplies	299.43	200.00	99.43
5320 · Repairs and Maintenance	2,687.55	2,000.00	687.55
5325 · Furn&YardEquip Repl/Rep/New	474.07	2,000.00	-1,525.93
5330 · Electrical Service	2,196.76	4,200.00	-2,003.24
5335 · Telephone Service	5,583.34	6,600.00	-1,016.66
<b>Total 5300 · BUILDING AND GROUNDS</b>	<b>11,241.15</b>	<b>15,050.50</b>	<b>-3,809.35</b>
5600 · COMMUNICATIONS			
5605 · Batteries, Clips, Acc.	2,849.55	500.00	2,349.55
5615 · Non-Warranty Repair	0.00	300.00	-300.00
5620 · Digital Radio and Pagers	0.00	500.00	-500.00
<b>Total 5600 · COMMUNICATIONS</b>	<b>2,849.55</b>	<b>1,300.00</b>	<b>1,549.55</b>
6600 · INSURANCE			
6605 · Building and Property	2,982.00	5,800.00	-2,818.00
6610 · Vehicle	6,914.00	12,355.00	-5,441.00
6615 · Personnel Coverage	14,826.00	16,100.00	-1,474.00
<b>Total 6600 · INSURANCE</b>	<b>24,522.00</b>	<b>34,255.00</b>	<b>-9,733.00</b>

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 Cash Basis

**Cassie Volunteer Fire Department**  
**Profit & Loss Budget vs. Actual**  
 October 2023 through June 2024

	Oct '23 - Jun 24	Budget	\$ Over Budget
<b>7000 · OPERATIONS</b>			
7007 · CAD-Computer Aided Dispatch	6,855.65	5,800.00	1,055.65
7010 · Fuel-Vehicle and Equipment	50.00	250.00	-200.00
7012 · Fuelman-Vehicles & Equipment	4,122.75	16,000.00	-11,877.25
7015 · Equipment Maint/Repr-Vendor	0.00	500.00	-500.00
7020 · Fire Extinguisher Test/Repr	130.00	300.00	-170.00
7025 · Fire Suppressant Supplies	0.00	5,000.00	-5,000.00
7030 · First Responder Supplies	5,941.86	4,500.00	1,441.86
7035 · Ladder, Pump & Hose Testing	1,380.00	4,000.00	-2,620.00
7040 · Minor Tools	73.24	150.00	-76.76
7045 · Veh/Epmt Lights-Decals-Safety	0.00	100.00	-100.00
7050 · Personal Protect Equip-PPE	1,285.34	4,000.00	-2,714.66
7055 · PPE Testing/Cleaning/Repair	0.00	500.00	-500.00
7057 · Operations - Radio Service Fee	5,459.28	5,570.00	-110.72
7060 · Rehabilitation Supplies	1,363.91	500.00	863.91
7065 · Rescue Equipment Maint/Repr	0.00	250.00	-250.00
7070 · SCBA Testing/Hydro/FaceMsk/Pack	0.00	2,500.00	-2,500.00
7072 · SCBA MAINTENANCE & REPAIR	395.43	500.00	-104.57
7075 · State Veh Safety Inspec&Regist	44.00	150.00	-106.00
7080 · Vehicle Maintenance/Repair	506.00	2,000.00	-1,494.00
7085 · Vehicle Maint/Repr(Vendor)	10,543.28	16,000.00	-5,456.72
7090 · Equipmt Replmt(Fire Fightg)	0.00	1,750.00	-1,750.00
7095 · Fire Fighting Equipmt - NEW	0.00	2,500.00	-2,500.00
7096 · FIRE FIGHTING EQUIPMENT-MAINTEN	0.00	1,007.00	-1,007.00
7100 · Rescue Equipment - NEW	0.00	1,000.00	-1,000.00
7105 · Rescue Equipment - REPLMNT	228.32	200.00	28.32
<b>Total 7000 · OPERATIONS</b>	<b>38,379.06</b>	<b>75,027.00</b>	<b>-36,647.94</b>
<b>8000 · TRAINING</b>			
8005 · AED, CPR, First Aid	207.50	454.00	-246.50
8020 · Training -VENDOR	3,100.94	7,000.00	-3,899.06
8022 · Training-Certification&Testing	635.19	1,000.00	-364.81
8025 · Per Diem Travel/Lodging	2,908.97	4,000.00	-1,091.03
8030 · Wildland	0.00	500.00	-500.00
8035 · Educational Supplies	0.00	600.00	-600.00
<b>Total 8000 · TRAINING</b>	<b>6,852.60</b>	<b>13,554.00</b>	<b>-6,701.40</b>
<b>9000 · PUBLIC RELATIONS</b>			
9005 · Educational Supplies	0.00	100.00	-100.00
9010 · Public Eductn/Relatn/Apprtn	284.00	500.00	-216.00
9015 · Shipping and Postage	0.00	100.00	-100.00
9020 · Printing	0.00	100.00	-100.00
9025 · Recognition/Thank You	95.99	500.00	-404.01
<b>Total 9000 · PUBLIC RELATIONS</b>	<b>379.99</b>	<b>1,300.00</b>	<b>-920.01</b>
<b>9500 · CAPITAL EXPENDITURES</b>			
9523 · Tires- 6 New Tires for E2-4421	6,424.71	6,000.00	424.71
<b>Total 9500 · CAPITAL EXPENDITURES</b>	<b>6,424.71</b>	<b>6,000.00</b>	<b>424.71</b>
<b>Total Expense</b>	<b>340,154.16</b>	<b>242,764.00</b>	<b>97,390.16</b>
<b>Net Income</b>	<b>19,209.65</b>	<b>0.00</b>	<b>19,209.65</b>

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 Cash Basis

**Cassie Volunteer Fire Dept. & EMS**  
**Balance Sheet**  
 As of June 30, 2024

	Jun 30, 24
<b>ASSETS</b>	
<b>Current Assets</b>	
Checking/Savings	
1010 · FSB of Burnet - 68007	118,608.42
<b>Total Checking/Savings</b>	118,608.42
<b>Total Current Assets</b>	118,608.42
<b>Other Assets</b>	
1090 · Transfers (In/Out)	-70,000.00
<b>Total Other Assets</b>	-70,000.00
<b>TOTAL ASSETS</b>	<b>48,608.42</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Equity</b>	
3010 · Unrestricted Net Assets	48,297.40
Net Income	311.02
<b>Total Equity</b>	48,608.42
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>48,608.42</b>



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Cash Basis

**Cassie Volunteer Fire Dept. & EMS**  
**Profit & Loss Detail**  
June 2024

Date	Name	Memo	Class	Paid Amount
<b>Income</b>				
<b>4000 - INCOME</b>				
<b>4010 - Individual Donations</b>				
06/26/2024	Individual Donations	cash donation-for Cassie VFD at the Battle of the Badges B...	FD	40.00
Total 4010 - Individual Donations				40.00
<b>4015 - Memorial Donations</b>				
06/21/2024	Individual Donations	Murdock-Donation made to Cassie VFD in memory of Mary...	FD	50.00
06/21/2024	Individual Donations	Ehler-Donation made to Cassie VFD in memory of MaryElt...	FD	500.00
Total 4015 - Memorial Donations				550.00
<b>4020 - Group &amp; Company Donations</b>				
06/21/2024	PEC United Charite...	Employees PEC United Charities selected Cassie VFD in r...	FD	304.00
06/26/2024	Granite Shoals Fire ...	GS Fire Aux Inc.-for Cassie VFD placing 3rd in Cook's Choi...	FD	25.00
06/26/2024	Granite Shoals Fire ...	GS Fire Aux In.-for Cassie VFD placing 2nd in Chicken at B...	FD	160.00
Total 4020 - Group & Company Donations				489.00
Total 4000 - INCOME				1,079.00
Total Income				1,079.00
<b>Expense</b>				
<b>5000 - ADMINISTRATIVE</b>				
<b>5050 - UNIFORMS (Caps and Shirts)</b>				
06/20/2024	BCESD #2	Reimbursement to BCESD #2 for shirts for fire dept honorin...	FD	333.76
Total 5050 - UNIFORMS (Caps and Shirts)				333.76
Total 5000 - ADMINISTRATIVE				333.76
<b>9000 - PUBLIC RELATIONS</b>				
<b>9010 - PUBLIC EDUCATION/RELATION/APPRE</b>				
06/20/2024	Chuck Schoenfeld	Reimbursement for items purchased for Battle of the Badge...	FD	218.66
06/21/2024	Granite Shoals Fire ...	Entry Fee for Battle of the Badges BBQ competition held by...	FD	170.00
Total 9010 - PUBLIC EDUCATION/RELATION/APPRE				388.66
<b>9025 - RECOGNITION/THANK YOU</b>				
06/19/2024	BCESD #2	Reimbursement of memorial donation from Fire Dept in me...	FD	95.99
Total 9025 - RECOGNITION/THANK YOU				95.99
Total 9000 - PUBLIC RELATIONS				484.65
Total Expense				818.41
<b>Net Income</b>				<b>260.59</b>

Enclosure 5

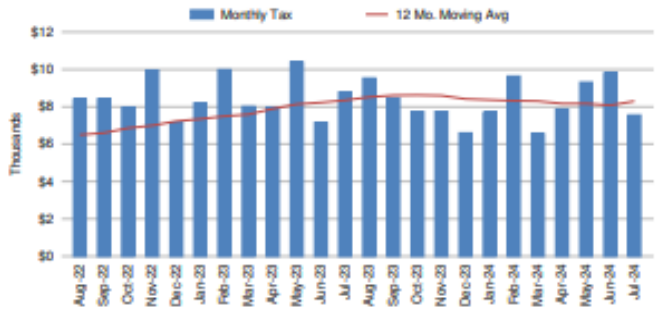
HdL Companies  
**SALES TAX SNAPSHOT**  
Burnet Co ESD 2

**Jul-24**

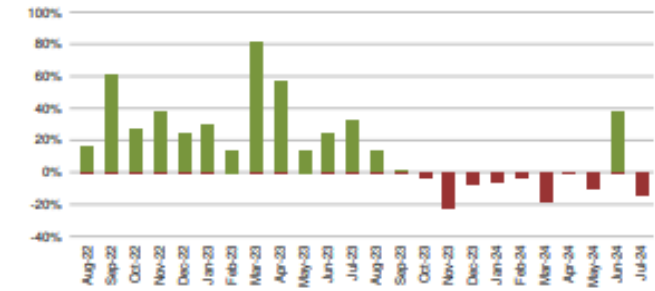
Sales Tax Net Payments

FY Mo.	FY2023	FY2024	YoY % Change
Oct	\$ 7,965	\$ 7,725	-3.0%
Nov	\$ 9,955	\$ 7,743	-22.2%
Dec	\$ 7,155	\$ 6,591	-7.9%
Jan	\$ 8,190	\$ 7,684	-6.2%
Feb	\$ 9,980	\$ 9,624	-3.6%
Mar	\$ 8,004	\$ 6,536	-18.3%
Apr	\$ 7,909	\$ 7,867	-0.5%
May	\$ 10,373	\$ 9,303	-10.3%
Jun	\$ 7,142	\$ 9,803	37.3%
Jul	\$ 8,779	\$ 7,539	-14.1%
Aug	\$ 9,518		
Sep	\$ 8,457		
<b>FYTD</b>	<b>\$ 85,453</b>	<b>\$ 80,415</b>	<b>-5.9%</b>
<b>FY Total</b>	<b>\$ 103,428</b>		

Sales Tax Net Payments Trend



Sales Tax Net Payments Change - YoY



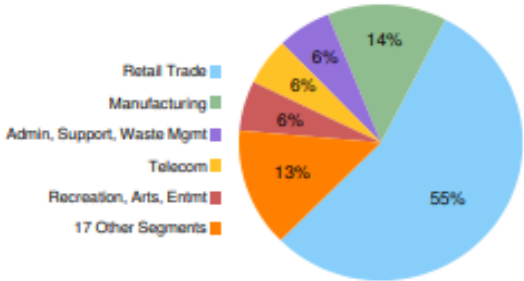
Top 10 Taxpayers

Rank	Company	FYTD Collections	% Total
1	AMAZON.COM SERVICES INC (MARKETPLACE)		
2	SMS BUCHANAN BUSINESS INC		
3	AMAZON.COM SERVICES LLC		
4	BUCHANAN SEPTIC TANKS INC.		
5	JIM EACHUS		
6	REVELLE PEAK RANCH SOLUTIONS LLC		
7	MARK W MARDIS		
8	UTOPIAFEST LLC		
9	APPLE INC.		
10	REVELLE PEAK RANCH LLC.		
<b>Top 10 Companies</b>		<b>\$ 46,331</b>	<b>56.5%</b>
1132	Other Large Companies	\$ 25,141	30.6%
	Small Companies/Other	\$ 9,730	11.9%
	Single Local Tax Rate (SLT)	\$ 835	1.0%
<b>Total</b>		<b>\$ 82,037</b>	<b>100.0%</b>

Industry Segment Collections Trend - YoY % Chg

SEGMENT	Feb	Mar	Apr	May	Jun	Jul
Retail Trade	21.5%	-7.7%	19.0%	23.1%	12.0%	-100.0%
Manufacturing	-33.3%	-32.1%	10.8%	-53.2%	-29.1%	-100.0%
Admin, Support, Waste Mgmt	9.4%	-13.1%	-8.2%	-5.4%	264.7%	-100.0%
Recreation, Arts, Entmt	-32.1%	-38.8%	-43.2%	-67.4%	66.0%	-100.0%
Telecom	26.0%	22.8%	34.6%	11.2%	64.0%	-100.0%
All Others	-38.6%	-55.3%	-57.7%	-34.0%	292.7%	-100.0%
<b>Total Collections</b>	<b>-0.8%</b>	<b>-20.1%</b>	<b>2.0%</b>	<b>-12.7%</b>	<b>37.3%</b>	<b>-100.0%</b>

Sales Tax Collections by Industry Segment







# Request for Approval and Funding of Capital Expenditures

**Cassie Volunteer Fire Department and EMS INC.**

**Burnet County, TX**

**Service Provider for Burnet County ESD #2**

**Staffed by Professional Volunteers Since 1977**

**“Guardians of Our Communities”**



**Cassie VFD is seeking approval and funding for the following Capital Expenditures.**

**Items                      Description                      QTY                      Amount**

<b>Cassie Texas Darley Tactical Pumper™</b>		
<b>Compartment</b>	<b>Description</b>	<b>Line item Price</b>
L1/#1	Small shelf	\$362.40
L2/#2	Packtrack Rear Wall	\$1,416.00
L2/#2	Swing out Pactrack Tool Board	\$1,647.84
L3/#3	Fixed Shelf (1)	\$528.00
L3/#3	Fixed Shelf (2)	\$528.00
R1/#7	2 Packs 4 Bottles	
R2/#6	Out and Down	\$1,776.00
R2/#6	Packtrack Rear Wall	\$1,416.00
R2/#6	Roll out	\$1,560.00
R3/#5	Fixed Shelf	\$528.00
R3/#5	Slide out Lazy susan w/ tool brackets for Cutter, Spreader, & Ram	\$6,360.00
Rear 1/#4	Rear packtrack	\$1,416.00
<b>Category</b>	<b>Description</b>	<b>Line item Price</b>
Cab	Plastic insert rear wall	\$750.00
Module	Storage step w/ hinged cover	\$3,500.00
Module	Black Panel	\$1,500.00
House bed	Hose bed Cover - Red	\$2,100.00
Radios	Install Antenna Base & Provide power& Ground for Radio head	\$3,000.00
Aux Pump	Aux Pump adapter for Wild land Pump (Auto fill)	\$1,200.00
Aux Pump	Davey Single stage wild land pump	\$2,500.00
Graphics	Custom Color Rear Chevron, Black & Red	\$500.00
Graphics	Decal Lettering Allowance	\$5,000.00
Graphics	Gold Pin Stripe on Sidewall Black Stripe	\$1,500.00
Graphics	Gold Pin Stripe on front bumper	\$600.00
Graphics	Gold Pinstripe on Chevron	\$2,500.00

	<b>Total price for options</b>	<b>\$42,188.24</b>
	<b>Base Price of Truck</b>	<b>\$489,505.00</b>
	<b>Total Price w/ Options:</b>	<b>\$531,693.24</b>

Additional cost to the above price of \$531,693.24 is the \$1,000.00 HGAC buying CO-OP application fee. Cassie Fire is also seeking \$1,306.76 for miscellaneous tools mounts for the truck. Total requested amount is \$534,000.00.

Options Cassie Fire choose not to proceed with:

Delivery priced as of 7/12/2024 \$7,000.00

Light tower \$35,000.00

Oil dry hooper \$8,000.00